

University of Hartford
FLIGHT ZONE
Bylaws

Ratified on October 1, 2002

Article I Name

The organization will be known as the Flight Zone and will be recognized by the University of Hartford as the official support group for the women's basketball program.

Article II Mission Statement

The mission of the Flight Zone is to serve as a fan base and support group for the University of Hartford women's basketball program, uniting fans, alumnae, players' families, and the University community while providing its membership with privileges not afforded the general public.

Article III Membership

To become a member, any individual shall make an annual monetary donation to University of Hartford women's basketball. The minimum annual amount will be published.

Article IV Executive Board

There shall be an Executive Board consisting of elected officers, appointed committee chairs, and members-at-large. One designee from the Department of Athletics will be an ex-officio member of the Executive Board.

All voting Executive Board members and committee chairs will initially be appointed to a specific role for a minimum of three years, followed by two consecutive one-year terms. Non-voting representatives will be appointed by the University and will serve until another person is appointed to replace them.

When a position is vacated prior to the end of a person's term, it will be filled by a plurality vote of the executive board. A person so appointed will serve out the remaining balance of the term and will be eligible to be nominated for a full term in the same position once the term expires.

When an Executive Board member's term ends, the Executive Board will accept nominations from the membership at large.

Elections of new Executive Board members will be held during the Annual Meeting

Any Executive Board member may be dismissed from the Executive Board for any reason whatsoever with a vote representing 2/3 of the voting members of the Executive Board.

The officers of the Board shall consist of a President, Vice-President, Secretary and Treasurer. Together, they shall be responsible for carrying out any official business of the Board. They shall not be a committee chair in addition to their officer responsibilities but may serve as a member of any committee.

Chairs lead the following standing committees: Communications, Membership, Events, Game Day, Alumnae, and Fundraising.

Article V Executive Board Meetings

The Executive Board shall meet monthly on a regular day of the month at a location determined by the board. The September meeting, which will serve as the Annual Meeting - including the full membership, will be held on a date and time to be announced at least three weeks before the fact. Special meetings may be called by the President or any five (5) members of the Executive Board.

All Executive Board meetings will be conducted with a planned and published agenda developed by the President. Roberts Rules of Order will be used as a guideline for the President to conduct meetings. A quorum will consist of a minimum of five voting Executive Board members, at least two of whom must be officers.

Article VI Standing Executive Board Committees

Committee Responsibilities

Each Standing Committee will be chaired by a member of the Executive Board. No Executive Board member will chair more than one committee, but may belong to one or more committees. Any Flight Zone member may belong to any or all committees. Any major activities of each committee shall be reported to and approved by the Board before they are undertaken.

Membership

Conducts all business relating to Flight Zone membership and the benefits thereof. Develops innovative methods to attract and retain members.

Communications

Oversees all written, graphical, and electronic correspondence and communication from the Flight Zone to its membership and other external venues.

Events

Plans and oversees regular events for the Flight Zone membership, including formal gatherings, trips, and team-fan functions.

Game Day

Responsible for the game day planning and execution of Flight Zone events, including coordination of staffing. Works closely with the Events, Membership, and Fundraising Committee chairs.

Alumnae

Generates alumnae interest and participation in the Flight Zone and women's basketball program. Assists with the annual Alumnae Game.

Fundraising

Responsible for fundraising initiatives to support the Flight Zone and women's basketball program.

Article VII Modification of the Bylaws

These bylaws may be updated or modified as part of a regular meeting of the Executive Board. Any changes must be submitted in writing to the President at least one week prior to the meeting. In order to be passed, the changes must be motioned, seconded and approved by 2/3 of the voting members present. The revised bylaws will be presented for approval to the general Flight Zone membership at the Annual Meeting.

Article IIX Budget

The Treasurer will develop a budget that shall be submitted to the Athletic Department each year for approval. Each

Committee Chair will work with the Treasurer to develop a separate annual budget for their respective committee.

Article IX Code of Conduct

Each member of the Flight Zone agrees to adhere to the published Rules, Policies and Procedures of the NCAA, the University of Hartford and the Department of Athletics. Failure to follow these rules and procedures may result in termination of Flight Zone membership and loss of any and all privileges obtained through membership.